

Parent Information

Maribyrnong College



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Profile

Maribyrnong College provides a broad education for students in Years 7-12. It is also home to Victoria's only state-funded Sports Specialism with a sports enrolment comprising nearly 40% of the school population. The College provides a broad VCE and the majority of students undertake further study after Year 12. The school's International Student Program supports 50 international students, predominantly in Years 10 to 12. Additionally, the College provides an EAL program to support students of non-English speaking backgrounds. Maribyrnong College delivers programs that produce excellent outcomes for students in both academic and sporting endeavours and this is aptly described by the school's motto: "Pride in Performance". A High Achiever Program has operated since 2005 and Year 10 accelerated students access VCE subjects. A rich extra-curricular program includes instrumental music and drama, a school production and a strong inter-school sport program. College facilities include a 230-seat theatre, a 7000 square metre Sport Stadium with indoor running track and elite training centre, and synthetic hockey, soccer and tennis

facilities. The sport complex forms the base for the Maribyrnong Sports Academy program and all students at the College use this facility for Health and PE classes. The College has grown significantly in recent years with close to 1300 students enrolled for 2020. In turn staff numbers have risen to total of 150 this year. Leading Teachers and Specialist teachers have responsibility for various curriculum and student management folios. The College has four principal class officers as well as a Sports Director responsible for the Maribyrnong Sports Academy. Significant environmental and facility improvements have been undertaken in recent years. In 2015 the College began an \$8 million rebuild designed to remove a large number of relocatable classrooms which was completed in July 2019. Due to site restrictions and unprecedented enrolment demand at all year levels, the College has been subject to an enrolment zone since 2012. All students at Maribyrnong College undertake the VCE, and the College has consistently placed in the top 20% of state schools for VCE performance since 2015.



Values

Pride in Performance

Our College motto is 'Pride in Performance' and defines our purpose. At MSC we promote a high performance culture in which staff, students and parents have high expectations of themselves and others. We want all members of our school community to be proud of their performance and proud of their achievement.

Respect

'As we grow as unique persons, we learn to respect the uniqueness of others' (Robert Schuller). At MSC the notion of respect is an underlying core value and students are taught to respect the uniqueness of others and to respect themselves.

Relationships

The foundation of a successful learning environment is strengthened by the positive relationships formed by its members. Our school culture emphasises cooperative relationships based on mutual respect. A safe and secure environment with supportive environment with supportive structures allows for individuality, inclusivity and diversity.

Balance

The balance scale on our logo is an integral part of our school history and one that depicts our belief in the need to provide students with a balanced school life. Students need to balance their academic, sporting, creative and social aspirations in order to achieve high personal outcomes and leave the College well prepared for the next stage of their lives

Expectations

At MSC we set high standards for our students. We expect them to be conscientious, well presented and well behaved. Students are expected to wear the College uniform with pride and to respect their environment. We expect that students will always strive to achieve their personal best.

Mission Statement

Schools are complex organisations, at Maribyrnong College we aim to develop:

Students who are:

- ♦ Capable and conscientious
- ♦ Engaged, connected and successful
- ♦ Co-operative and respectful
- ♦ Well presented and well behaved
- ♦ Proud of their achievements and school

Programs which:

- ♦ Are challenging, rigorous and innovative
- ♦ Are engaging and creative
- ♦ Provide individual support and improved outcomes
- ♦ Provide diverse pathways to meet students' needs
- ♦ Are recognised as best practice

Staff who are:

- ♦ Dedicated, innovative and collaborative
- ♦ Energetic, outward looking and positive
- ♦ Caring, sensitive and supportive
- ♦ Role models
- ♦ Proud of their work and workplace

An environment with:

- ♦ Attractive facilities, inside and outside
- ♦ High quality recreation and relaxation areas
- ♦ Prominent gallery and notice board displays
- ♦ A security fence and quality canteen
- ♦ Specialist sporting facilities
- ♦ Priority given to continuous improvement



Management Structure

College Administration

The College's administration consists of the Principal, Assistant Principals and the Sports Director. They are responsible for the operations of the College and for overseeing student management including dealing with suspensions, complaints and concerns. The Sports Academy Program is managed by the Sports Director.

Program Managers

The College consists of three sub-schools: Junior (7-8), Middle (9-10) and Senior (11-12). Each year level is managed by a Program Manager. The Program Managers are responsible for overseeing curriculum and program initiatives that enhance student engagement and wellbeing.

Year Level Coordinator

Year Level Coordinators are the main point of contact between parents and the school. They oversee the academic progress and behaviour of all students in their year level and contact parents with any concerns. Teachers commonly report any concerns to the Year Level Coordinator (YLC) and YLCs also communicate relevant parent advice to classroom teachers and relevant staff.

Student Services & Wellbeing Coordinator

The Student Services & Wellbeing Coordinator is available to help and support students who are having problems at school or who have been referred by the Year Level Coordinator. Students can also self-refer. Depending upon the nature of the concern, the Student Services & Wellbeing Coordinator may refer students to our on-site Mental Health Practitioner, external agencies and where appropriate to school based support workers.

Attendance/Absence Officers

The Attendance Officer is responsible for recording and following up student absences and lateness. Parents can contact the Attendance Officer by calling the school to communicate their child's absence or lateness to school. Parents are advised that a note is also required explaining all absences from school.

Careers & Pathways Coordinator

The College offers a comprehensive and individualised careers program for students in Years 9 - 12. Students in Year 10 complete a two week Work Experience placement. The Careers Coordinator is available to provide advice and support in regard to work experience, subject selection, employment pathways and related areas.

Personal Learning & Pathways Planning

All Year 7 students are provided with a program to assist them to make a smooth transition and to manage the many changes that are experienced in moving from Primary to Secondary school. At Year 8 and 9 a range of activities and programs are implemented to assist students to develop leadership skills and instil the values of tolerance, respect and resilience. These occur at regular intervals, sometimes during MPL time and occasionally in place of timetabled classes. At the senior levels Pathways Planning becomes a focus. Careers investigations, course planning, preparing for work experience, applying for tertiary entrance, study skills and managing homework demands are just some of the topics covered in Personal Learning. These programs are delivered both during MPL time and also in place of occasional classes, as required.



Attendance Expectations



Attendance and punctuality

Classes start each day at 9:00am and finish at 3:14pm. Recess is from 10:34 to 11am and lunch from 12:52 to 1:40pm. A warning bell occurs 10 minutes before each of these sessions and students are expected to collect required books from their locker and be at their classroom on time. Bell times for each period are on the College website.

An electronic roll is marked each period. Contact is made with the family of any student who does not attend school or misses classes without approval. Students are expected to attend school every day unless exceptional circumstances prevent this.

Students who are late to school must report to the Attendance Officer to collect a pass. Year Level Coordinators will give consequences for repeated lateness. Students late to class during the day will receive a consequence from the classroom teacher.

Parents must contact the Attendance Officer if they know in advance that their child will be absent or late to school. Parents are advised that a note is required explaining all absences from school. Students must bring a note to the Attendance Officer upon returning.

Attendance Expectations

Students are expected to maintain at least a 90% attendance rate to achieve a 'Satisfactory Completion' of a year level. Exemptions or variations may be made to this policy for students with special circumstances: for example, students in the Sports Academy Program who are competing interstate/overseas; absences as a result of illness; family holidays which the College has been informed prior to the holiday.

Year 10 - 12 students undertaking a VCE unit are expected to meet the 90% attendance requirements for successful

completion of VCE. To meet these requirements, family holidays will NOT be considered as an approved absence.

Extended family holidays, where possible, should not be planned during the school term. The College, however, recognises that it is not always possible for parents to align their annual holiday with the school term holidays. Therefore, when students are in Years 7-10, the College may approve absences for students who attend family holidays. In some circumstances, it may be necessary for students to be given work to complete whilst on holidays.

Leaving during the school day

Students are not permitted to leave the school grounds during the school day, including lunchtime or recess. Students who leave during the day for medical or other serious reasons must bring a signed note from their parents. This is to be given to their Year Level Coordinator or the Attendance Officer for approval at the start of the day. The Attendance Officer will generate late passes and early leaver passes.

Illness during the school day

If a student becomes ill or is injured during the day and is unable to continue attending classes, parents will be contacted and asked to collect their child. Students will be placed in Sick Bay until parents can collect their child. First aid will be provided where necessary and an ambulance will be called in situations that are deemed serious. Therefore, it is essential that emergency numbers and parent work and mobile numbers are kept up to date. Please notify the school immediately of any changes to contact details. The College recommends that all families have Ambulance Cover to meet the costs if required. Please DO NOT send your child to school if they are unwell or have a prevailing injury.

Technology

Mobile Phones

As per the DET mobile phone policy, student phones are to remain in their lockers between 8.50am - 3.14pm and are not to be used throughout the day. Detentions are given for breaches of the technology policy.

Messages

As students are not permitted to have mobile phones with them during the school day, parents may leave important messages at the General Office. Messages will be passed on to students either by calling them to the office after class, or through their Year Level Coordinator. Only in extreme circumstances will students be called to receive a message directly during class time.

Facebook and social networking sites

Access to Facebook and other social networking sites has been blocked on our school network. The College strongly recommends that parents do not allow their teenage children to access these sites from home.

If parents do allow use of social networking sites, we recommend that you monitor it very closely. Ways in which you could do this include:

- ◆ Placing home computers in family areas of the house and not in children's bedrooms
- ◆ Placing restrictions/time limits on the use of computers for "free" activities
- ◆ Keeping an eye on the sites that your children access
- ◆ Not allowing children to keep mobile phones, iPads etc in their bedrooms overnight.

B.Y.O.D. (Bring Your Own Device)

Maribyrnong College allows students with a digital device, such as a tablet or a laptop that will accept wireless internet, be brought to school with the expectation that they will make good decisions with regard to their personal use of technology and adhere to the school's guidelines in the Acceptable Use Agreement.

This must be signed and provided to the school before access to the school's wireless network will be allowed. Any breach of the Acceptable Use Agreement will mean termination of a student's wireless network connection and the use of their device at school.

The purpose of this opportunity is to allow students to use their own device for educational purposes and to provide students with access to the school's wireless network. As our textbooks are available as eBooks, these devices enable students to access them in the classroom.

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Uniform



Students are expected to be in full school uniform at all times. If unable to be in full uniform, students must provide an acceptable note that has been signed by a parent. If an acceptable reason is not provided, students may be sent home to change or requested to change into items provided by the school. Unacceptable items may be held by the school until the end of the day. Detentions will be given for breaches of uniform requirements.

In circumstances where parents find it difficult to meet the expense of any school uniform item, they should contact their child's relevant Year Level Coordinator, Student Services Coordinator or Assistant Principal.

Physical Education Uniform: Students are required to change into their sport uniform for P.E. classes and change back into the normal uniform at the end of the class.

Year Level Sport: Students in Years 7 and 8 have whole year level sport one afternoon per week. On that day, to avoid congestion in the changing rooms, the year level will be able to wear their P.E. uniform for the whole day. Students will be notified of this day when they are given their timetable at the start of each year.

DCS operate the uniform shop on the premises and all items are purchased from the school to ensure that all items comply with the school dress code. A price list and a uniform policy brochure is available from the General Office.

The Uniform Shop is open Mondays from 8—9am and Wednesdays from 3 – 4pm.

We would hope that students wear their uniform with pride and realise that they are representatives of the College. Students should be neat and tidy at all times.



Student Behaviour

Rules and consequences

Students are expected to behave in a cooperative manner and follow teacher's instructions at all times. Classroom teachers will implement staged disciplinary consequences if school and classrooms rules are disobeyed.

Simple consequences may range from a reprimand to a warning and perhaps removal from the classroom for a short period. More serious consequences may range from longer removal from class to detention by the classroom teacher and possibly an official after school detention. At this stage it is most likely that the Year Level Coordinator will become involved.

Detentions

Detentions are given for serious or recurrent infringements of the school rules. Students may be detained by teachers for up to half of recess or lunchtime, and up to 3:30pm after school without parent notification. If a student is to receive an official after school detention, parents will be notified beforehand. The detention letter needs to be countersigned by the parent. After school detentions are for 45 minutes - until 4.00pm.

In a small number of situations a student's misbehaviour is sufficiently serious to warrant a **SUSPENSION**. This may result from a student consistently breaking school rules, or breaking rules in an extreme way e.g. through abuse, violence, vandalism or theft. In such situations parents will be contacted and invited to attend an interview. Suspension is a most serious consequence, as it is filed in the student's records and removes their right to attend school for the period of suspension. It also sets an example to other students of the importance of obeying school rules.

Depending on the misbehaviour, in some circumstances a Saturday detention may be offered in lieu of a suspension, for example, students who continually disregard school rules on bags, lockers, electronic devices and so forth. Saturday detention takes place in the school library from 9.00am to 12.00pm. Students who miss a Saturday detention will have a formal school suspension during the school week.



Student Behaviour



Bullying and Harassment

NO FORM OF BULLYING IS ACCEPTABLE at the College. Bullying involves any physical, verbal (including text messages or emails), written or visual actions towards an individual or group which are unwelcome, intensive, abusive, offensive, discriminatory or dangerous. The Student Wellbeing & Engagement Policy and the Bullying Prevention Policy contain information on bullying and harassment and we encourage any such incidents to be reported so that appropriate consequences and actions can occur.

The College ensures that special programs are incorporated in the school curriculum to promote student wellbeing and to provide students with strategies of empowerment and building resilience.

Prohibited Substances

Drug education is included in the College curriculum and students participate in programs about the social, psychological and physiological effects of drugs including tobacco, alcohol, inhalants and other substances. We use a harm minimisation approach and aim to give accurate information that allows students to make informed choices. Support and counselling is provided to students in such matters. Parents will be informed and students may be suspended in regard to any evidence of illegal drug use.

Smoking

Students are not permitted to smoke at school and therefore may not have cigarettes, e-cigarettes, matches or lighters. Students are requested not to smoke anywhere in public while in uniform. The school encourages the support of parents in this matter.



Curriculum

The programs of, and teaching in, a registered school must support and promote the principles and practice of Australian democracy, including a commitment to -

- ◆ Elected Government;
- ◆ The rule of law;
- ◆ Equal rights for all before the law;
- ◆ Freedom of religion;
- ◆ Freedom of speech and association;
- ◆ The values of openness and tolerance;



Year 7 - 9

The Curriculum is organised in core subjects which all students complete. At Year 9, in addition to the core subjects, students have an opportunity to choose elective subjects. Sessions are 47 minutes in duration. There are 6 sessions per day in addition to MPL which runs for 18 minutes.

Year 7		Year 8		Year 9	
English (or EAL)	5	English (or EAL)	5	English (or EAL)	5
Maths	5	Maths	4	Maths	5
Humanities	4	Humanities	4	Humanities	3
Health, PE and Sport	4	Health & PE	4	Health & PE	4
Science	3	Science	4	Science	4
The Arts / Technology (per Sem)	6	The Arts / Technology (per Sem)	6	Electives (incl HPP & LOTE)	9
LOTE or HPP	3	LOTE or HPP	3	(incl HPP & LOTE)	
Total	30 periods	Total	30 periods	Total	30 periods

Art and Technology

Subjects from these curriculum areas are taught for one semester only. The Arts subjects are: Art, Drama, Visual Communication & Design and Music. The Technology subjects are: Food Technology, Information Technology, Wood Technology and Systems Technology.

Year 9 Electives currently include High Performance Program, Information Technology, Food Technology, Wood Technology, Visual Art, Visual Communication & Design, Media, Systems Games & Programming, Drama, Community Education, Essential English, Essential Maths, Algebra Support, Italian, Music and Photography.

Year 10

In Year 10, students must complete 2 semester length units of English and Maths and at least one semester length unit from each of the other Key Learning Areas (KLA) - SOSE, Science and Technology, the Arts and Health and P.E. Students will then have the option of choosing a further four units from any KLAs. A wide range of subjects is available within each KLA from which students may choose their program. Students may also apply to accelerate into a VCE subject. Students are given guidance and advice to ensure that they select an appropriate program.



Curriculum (cont.)

Year 11 & 12

The subjects are offered each year based on student choices and availability of qualified teachers. Parents should refer to the VCE Handbook for further information regarding VCE subjects.

The timetable is structured into 6 periods of 47 minutes, plus 18 minutes for Homegroup, which are used to conduct our Managed Personal Learning program. Some VCE classes are conducted in double periods.

Managing Personal Learning (MPL)

Year 7 & 8 MPL focuses on developing personal organisation with emphasis on introducing the importance of effective study habits and homework timetables. In addition to this it aims to provide opportunities for developing and maintaining positive relationships, whilst also providing education on cyber safety.

The Year 9 school program focuses on study techniques, relationships, physical and mental well-being, and career and future pathways.

In Year 10-12, MPL aims to address all of the issues that senior school students face throughout their final years. It aims to develop effective study habits including focus on classroom note-taking, studying tips and the improved development of summary notes. MPL also covers working with students holistically and helping them to manage stress, by providing relaxation techniques and information regarding the importance of good health including sleep, nutrition and exercise.



Learning Support



Homework and After School Tutoring

Students at the College are expected to complete homework, study or reading activities each night. As a guide students should study/complete homework for approximately:

Year 7 & 8	45-60 minutes per night
Year 9	60-90 minutes per night
Year 10	90-120 minutes per night
Year 11 & 12	120-180 minutes per night with up to 6-8 hours on weekends.

The College offers free tutoring classes after school on Monday – Thursday. Homework classes give students the opportunity to catch up on work or to get additional support. VCE students are encouraged to use the study hall before and after school. Both students and parents are able to check homework through Compass.

Literacy & Numeracy Support

The College addresses the literacy needs of students in a variety of ways. Students who are identified as needing additional support in their reading decoding skills participate in Corrective Reading Programs.

These programs focus upon improving students' word attack skills, reading speed, accuracy and comprehension. Students develop increasing confidence in their ability to read aloud in class and to manage the work demands in each of their subjects. Classes are conducted for small groups of 4-8 students.

Support for literacy and numeracy can also be accessed at the homework club each night after school.

The College also provides extra literacy and numeracy support in the Year 9 and 10 Applied English and Maths curriculum.

Careers & Pathways

The College conducts a range of programs designed to ensure that students develop the life skills that will enable them to achieve success at school and beyond.

All Year 7's participate in programs to assist them to make a smooth transition and to manage the many changes that are experienced in moving from Primary to Secondary school.

At Year 8 and 9 a range of activities and programs are implemented to assist students to develop leadership skills and instil the values of tolerance, respect and resilience. These occur at regular intervals, sometimes during MPL time and occasionally in place of timetabled classes.

At the senior levels Pathways Planning becomes a focus:

- ◆ In Year 10, students undertake preparation for work experience and general pathways planning.
- ◆ In Year 11 and 12 a range of topics are covered that ensure the students are prepared for the next stage of their lives. A key program at Year 11 includes a two day study skills camp and in Year 12, exam preparation and applications for Tertiary Entrance are a major focus.



Camps

All students have an opportunity to attend camps during their time at the College.

In Year 7 and 8 students are offered adventure type camps, the Year 9 students can attend the Duke of Edinburgh Camp, Year 10's can attend the Leadership camp and the NT Adventure Camp, the Year 11's can attend the Mount Hotham ski camp and the Melbourne University Study Skills Camp.

In addition, if your child is in the Sports Academy, there is an opportunity to attend some International trips, dependent on the sport. If your child is studying Italian, we organise a 3 week study tour to Italy every 2 - 3 years.

Student Leadership

Student Leadership

Many opportunities to develop leadership potential are provided for students within the College.

House Captains are selected to represent the College's four houses. The role of the House Captains is to work with the House Leader to promote and support house activities. They lead and encourage students in their house to participate in events and develop a house team spirit culture.

Four School Captains (two female and two male students) play a very important role in representing the school at official school functions and events, such as running whole school assemblies and greeting visiting dignitaries. The Year 12 students who are selected to be the School Captains are outstanding role models for the student body. They undergo a rigorous selection process which includes participation in a 2 days Leadership Camp and a presentation to the Principal and selection panel.

In addition to the above, all students have an opportunity to extend their leadership potential through school activities and various internal and external programs.

Junior Leadership

Students in Year 7 and 8 have the opportunity of being involved in our Junior Leadership Program. This is a voluntary program where students participate in a variety of activities such as School Assemblies, school fundraising, organising school based activities and participating in leadership excursions. This is a great introduction to leadership at Maribyrnong College.





Sports Academy Program

The Maribyrnong Sports Academy (MSA) is Victoria's only State Government Funded Specialist Sports High School and provides a high performance sports program for emerging teenage athletes, which is delivered within Maribyrnong College.

Established in 2006 the Academy is currently home to 550+ student-athletes who compete in a range of sports including the larger participation sports such as cricket, soccer, AFL and netball but also smaller sports including badminton, taekwondo and baseball/softball.

The program aims to support and develop each individual student-athlete to maximise their potential athletically, academically and in citizenship. The high performance environment starts with the physical facilities which are of international standard, however the true strength of the program is the holistic approach to each student's academic, athletic and personal development. This approach is delivered by a team of passionate, highly committed professionals, working together in an integrated manner.



Student-athletes within the Academy are coached, taught, trained and mentored on a daily basis by teachers, coaches, dietitians, psychologists and sports scientists which include a number of Olympians, numerous National Representatives and individuals with significant experience working at the AIS, VIS, professional clubs and with professional athletes.

From a sporting point of view, the Academy is achieving some amazing results in all sorts of areas. Approximately one third of our student-athletes will represent Victoria and/or Australia in National and International competition in a 12 month period. Many of our athletes are recruited by US Colleges where they continue to study and compete in US College sports.

Numerous partnerships have been developed with organisations including Victoria University, Western Bulldogs FC, Victorian Institute of Sport and many state and national sporting organisations.

Entry to the program is via an application and selection process which considers high performance sport potential and suitability for the balance between sport, academic performance, effort and behaviour. Student athletes applying for a place in MSA are NOT required to live in the local area.

International Student Program

International Students Program

The College's International Students Program is an accredited program which follows Government guidelines. This program is overseen by the International Students' Coordinator who is responsible for all school related matters pertaining to the program.

In addition, the Coordinator provides the necessary social support students often need when adjusting to a new school and new country. The students are also supported by a number of multi-cultural aides and special English classes.



High Achiever Program

Advanced Curriculum Enrichment Program (A.C.E. Program)

The College offers limited places to a number of capable and committed students who are able to meet the challenges of a rigorous academic program. Students in the A.C.E. program undertake challenging experiences in all core subjects and have the opportunity to progress more quickly through secondary school.

As part of their core learning for this program, all students in this cohort access their learning, textbooks and classroom activities via a device, such as the iPad. Students are placed in the same core class from Year 7 - 9. In order for students to remain in the program they must retain high academic standards and meet the requirements of the program as set by the College.



Assessment & Reporting

Assessment

Student work is assessed in order to achieve two purposes – to assist students in their learning and to measure their learning against agreed standards.

To assist learning teachers use assessment strategies such as questioning, feedback, sharing criteria and peer or self assessment (Assessment for Learning strategies). An increasingly important aspect of these strategies is that of teaching students how to learn.

To measure learning teachers use methods such as assignments, projects, tasks and tests and make judgements against agreed standards. These results help form the basis for Student Reports.

Reporting

Students in Years 7-10 undertake units of study based on achieving the standards outlined by the Victorian Curriculum.

Reports are provided to parents at various times throughout the year:

- ◆ Progress Reports are completed at 5 weekly intervals and are available from Compass.
- ◆ Parent-Teacher interviews occur twice per year, one in each Semester. Parents are encouraged to attend the interviews to discuss their child's progress. Parents who are unable to attend should contact the school so that alternative arrangements can be made.
- ◆ Full Reports are completed at the end of Term 2 and 4. These are comprehensive reports indicating performance on all outcome areas for each subject plus explanatory written comments.



Awards

We recognise the importance of students being publicly acknowledged for exceptional performances and accordingly we provide a range of opportunities for recognition and reward. Some of these occur at a class level or year level whilst others are publicised to the whole school.

Principal Awards

Principal Awards are presented at special ceremonies each semester. These are given to students who have consistently completed excellent work. Endeavour awards are given to students who have shown the most improvement throughout the semester. Students who have made a significant contribution to the College community are also recognised on these occasions. All recipients receive a certificate. Parents and community members are invited to attend these special ceremonies.

General Assembly Awards

Various awards are presented throughout the year at year level or whole school assemblies.

Sports Academy Awards

A Sports Academy Awards evening is conducted at the start of the following year to recognise sporting achievements of students in the Sports Academy Program. Students who have achieved state, national and international accomplishments are acknowledged in front of their peers, parents and the wider school community.

Year 12 Valedictory Dinner

At the end of Year 12, the VCE students are presented with VCE completion certificates and a range of other awards at a Valedictory Dinner. The timing of this event is to ensure that all students and their families are able to attend.



Instrumental Music

In addition to classroom music, the College offers an optional Instrumental Music Program to interested students. Weekly lessons are provided in Singing, Guitar, Woodwind and Brass instruments. Students are withdrawn from class on a rotating basis once a week so that they don't miss the same subject every week.

A fee is charged for music tuition and for instrumental equipment hire. Further details regarding the Instrumental Music Program are available from the Music Coordinator.



Interschool Sport

The Interschool Sports Program is aligned with the School Sport Victoria (SSV). Teams for both boys and girls are entered in the following SSV Western Zone summer and winter competitions: Athletics, Cross Country, Basketball, Netball, Hockey, Football, Soccer, Volleyball, Tennis, Table Tennis, Badminton and Swimming.

To ensure that all students have the opportunity to represent the College and participate in Interschool Sport, we have established a two- team selection process:

Maribyrnong JETS: students predominantly selected the Sports Academy Program

Maribyrnong MAGIC: students predominantly selected from mainstream enrolment.



General Information

I.D. Cards

Students are provided with an I.D. card every 2 years. The card is produced by the same Company that takes our school photos via Compass and won't be available until after the photos are taken. The card carries their school code, photo and DOB and serves as student identification for use on the public transport system.

Booklist & Stationery

Students in Year 7 - 10 are expected to purchase the Oxford eBook package for their core subjects. Students who are not in the Sports Academy will also require the Italian text & workbook.

Students in VCE will have the option of hardcopy text books or eTexts. All students will need to purchase their English novels as a hardcopy or an eBook.

Booklists will be available on Compass and include all stationery requirements for each year level and subject.

Privacy

On enrolment, parents and students are provided with a form to advise the College whether they agree for their photograph to appear in College publications such as the College Year Book, Newsletter or Website. If this information changes please contact the office.

Lockers & Padlocks

Each student is provided with a locker and are expected to purchase a school combination padlock from the General Office. Using the school combination padlock is necessary as we are able to open lockers if a student forgets their combination or there is a security risk.

Communication

All parent and student notices are posted on Compass or emailed to individual families. You can also view your child's reports, attendance data and timetable information via Compass.

Newsletters will be available at the end of Term 1, 2 & 3 and a yearbook is available at the end of each school year.

Office Hours

Our General Office is open from 8.00am to 4.30pm each day for parent information, messages and payments.

Enrolment Zone

Parents can access the enrolment zone: <https://www.findmyschool.vic.gov.au/>

Trams and Bus Routes

The College is well serviced by both tram and bus routes. Tram 82, from Moonee Ponds to Footscray, stops directly outside the College on River Street and buses from all nearby locations stop at Highpoint or on Rosamond Road. Further information on transport services can be obtained from: <https://www.ptv.vic.gov.au/>

Parent Parking

For the safety of all of our students and staff, please DO NOT drive into the school grounds during school hours. Parents are asked to park and/or drop off/collect children in from Highpoint, the MAC carpark or in the surrounding streets - while adhering to local parking restrictions.

Bicycles and Bike Parking

Students are encouraged to cycle to school. However, we urge the need for safety, so please ensure that your child is careful when cycling in traffic and is wearing a helmet.

Students who cycle to school should park their bikes in the designated area. Students are required to provide their own bicycle padlock and should also ensure that their helmet is locked with the bike or stored in their locker.

